



SF NAPNAP Chapter
Board Meeting Agenda
4/13/23
Zoom

Develop a chapter calendar with local, regional, and national events and deadlines. Create a monthly timeline for each position. Email membership to announce and congratulate the new leaders. Set board and general meeting dates for the year. Set goals as a board and for each position. Review the opportunities for active membership, how members are recruited and how the officers can support the members in growth and development.

Present: Rumi, Meaghan, Summer, Stacy, Elena, Allison, Catie, Paige

- Maternity leave: Jaclyn
- Unable to attend: Claudine

1. President's report (Michele)

Reached out to Mary Wycoff at Sam Merritt about NAPNAP presentation to recruit new grads (Paige can also be involved, Michele will reach out to her once she hears back).

- Michele still waiting to hear back/work with Mary on this

Future board meeting date outline: Recurring (eg 2nd Thurs of a month)

- **Projected meetings for rest of 2022-2023:**
 - 13 April: finalize spring CE, discuss next year board
 - 8 June: handoff meeting for 2022-2023 board
- **Projected events for 2022-2023:**
 - May 2023: Spring CE

From National Office on 2/9/23 (Michele from Daniela): Anyone interested in joining, see below.

Please join NAPNAP's Digital Communications Specialist Megan Dugan for a live training session on tips and tricks to use for your chapter's social media platforms on March 7 at 7 p.m. ET. [Register now](#) for login details.

To support chapter's graphic design needs, we are rolling out pre-formatted chapter specific Canva designs for newsletters, social media posts/spotlights, events, etc. To opt-in for this free opportunity, please email Megan at mdugan@napnap.org by March 1.

Those chapters that take advantage of this special service will be provided live training on Monday, March 27, at 7 p.m. ET. Zoom link provided to those who opt-in.

If your chapter is not ready to dive into Canva as a free tool to assist your marketing and communications needs, you can email Megan at a later date to join future pre-formatted materials/training group.

NAPNAP's MarComm team is hosting quarterly "office hours" to answer chapter-specific questions about social media platforms and Canva's design platform:

- April 3 at 3 p.m. ET and 8 p.m. ET: [register for 3 p.m.](#) or [register for 8 p.m.](#)
- July 10 at 3 p.m. ET and 8 p.m. ET: registration links provided in a future Chapter Officer E-Newsletter
- October 2 at 3 p.m. ET and 8 p.m. ET: registration links provided in a future Chapter Officer E-Newsletter

2. Treasurer report (Meaghan): \$32,156.13 If our finances exceed \$40,000, we will have to file additional taxes as a chapter. Do we need to plan more activities?

- Different amounts of money received monthly, ~\$300-500
- ~\$12,500 received last year from nationals, half membership, conference finances.
- Spent approx \$8,400, and net ~\$4,100 in 2022.

Recent expenses:

- Melissa Ballard is organizing our happy hour for SF Bay Area at the conference, will need reimbursement.- will send out next week
- Will send check to organization raised from fundraiser- Paige contact

3. Membership report (Stacy): 191 active members (as of 4/13/23); 195 active members in Feb 2023. 205 active members in Dec 2022. 204 in October 2022. 200 in Aug, prior ~206, then ~240.

- **Continued decreasing membership numbers**
 - SW emailed NP faculty info on chapter membership (2/17/23)
 - SW discussed at UCSF ACPNP presentation (2/27/23)
- **NP student panel planning updates 5/4 Thursday 6-7:30:**
- Emailed to NP programs
- Number of registrants: 41
- 8 speakers confirmed (list)
 - Andrea Bell (SD)
 - Kaitlin Phelan (SD)
 - Raji Koppolu (SF)
 - Carrie Chan (SF)

- Robyn Huey Lao (SAC)
- Melissa De La Mora
- Elizabeth Ibarra
- Melanie Reynolds (LA)
- Volunteers needed:
 - Main session
 - Tech support & chat monitor: Allison
 - Note taker: Rumi
 - Breakout rooms
 - Acute Care
 - Moderator & chat monitor: Summer
 - Note taker: Rumi
 - Primary Care
 - Moderator & chat monitor: Meggie???
 - Note taker: Allison
 - Additional items needed: Claudine to send link of you tube for talk recording, Allison to update onto our youtube channel, Rumi to send notes to attendees
- **NAPNAP Canva designs**
 - NAPNAP sponsored training (3/27/23)
 - Canva account - SF NAPNAP gmail to log-in
 - Templates for Newsletters, Instagram posts, Upcoming events, & logos
 - [Chapter branding guidelines](#) uploaded to G-drive

4. Legislative report (Catie): - all info below updated on 4/4/23

- Here is the list of bills that we as NAPNAP California (our CA collaborative of all the NAPNAP chapters) are supporting for the 2023 Legislative Session:

BILL NUMBER + AUTHOR	SUMMARY
SB 625	an addendum to existing legislation recommending that when we do newborn screening/heel stick that it needs to come with a consent form that they can use the blood for research, store the sample, and no it can't be used for law enforcement/forensic evidence. would enable people to refuse for religious reasons and also be able to reach out afterwards to request for their sample to be destroyed
SB 509	school employee and people training for youth mental behavioral

	health - requires all districts to receive age appropriate mental health training
SB 551	<p>This bill essentially amends 2 existing pieces of legislation to more directly support youth mental health services. First, it would amend the existing Mental Health Services Act by requiring participating counties to use a certain amount of funds to provide direct services on school campuses, essentially establishing direct services on school sites as a priority in terms of prevention and early intervention. It would also amend the existing Bronzan-McCorquodale Act (which governs the operation and financing of community mental health services) to require at least 20% of a mental health board's membership to be employed by a local educational agency, and at least 20% to be an individual who is 25 years of age or younger.</p>
AB 303	<p>This bill requires added language to an existing law, defining the requirements of the Attorney General more specifically when they are to provide investigative assistance to local law enforcement agencies. The bill states that this assistance must include all investigative notes, reports, and related materials on individuals. Currently there is an online database known as the Prohibited Armed Persons File, which exists to cross reference persons who have ownership or possession of a firearm and fall within any class of people who are prohibited from owning or possessing the firearm. This would increase communication and collaboration with the attorney general and local law enforcement to ensure that this system is adequately used.</p> <p>This hearing was on 2/28/23 and passed with all yes</p>
SB2	<p>This bill would increase training requirements particularly for those applying for concealed carry and restrict places where concealed carry license holders can possess the firearm, particularly referencing schools/parks, etc. It increases requirements of local licensing authorities when renewing or reinstating licensure. It would also prohibit a licensee from carrying a firearm to specified locations, including, among other places, a building designated for a court proceeding and a place of worship, as defined, with specific exceptions.</p>

AB 899

Requires manufacturers of baby food and formula to test for toxic heavy metals, list those on their websites. The bill would also require those manufacturers of infant formula or baby food products for which the FDA has adopted industry guidance for levels of a certain toxic heavy metal, include a label on the product that it has been tested for that toxic heavy metal and is within the FDA guidance.

- Catie will be stepping down in June, so let her know if you or someone you know would be interested. Can be labor intensive but super important.
- Meggie and Catie have been meeting with CANP to work on joint legislative and advocacy efforts, including Capitol Hill day and visits to offices of local and state legislators
- reminder that all are welcome to join NAPNAP's **Child Health Policy Learning Collaborative (CHPLC)** which meets at 5 PM PST via Zoom on the first Wednesday of the month, running from September through May. It is open to all NAPNAP members. Members discuss policy trends and advocacy solutions on national, state, and local levels. To be added to the monthly list, you can email healthpolicy@napnap.org.
- AB 890 update: a reminder that ALL of us as NPs who have been in practice for a minimum of 3 years should complete the NP 103 application to practice without standardized procedures soon as possible. This application is free, quick, and available through the CA BRN website.
 - Some notes about requirements:
 - You have to have an attestation from supervising MD
 - you must have completed three full-time equivalent years of practice or 4,600 hours that were:
 - Completed after certification by BRN as an NP.
 - Completed within five years prior to the date of application for certification as a 103 NP.
 - Completed in California.
 - Completed in direct patient care in the role of an NP in the category listed in 16 CCR Section 1481(a) in which the applicant seeks certification as a 103 NP. – **note, pediatrics is one of these categories!**
 - **Important Notes: this may not have any impact on your day-to-day practice for quite some time. However, this is**

the first step in obtaining the goal of full scope of independent practice for NPs in California so we really all should do it! If we all complete this application, this provides evidence as to the high level of our practice as nurse practitioners and the fact that we are CAPABLE of working without standardized procedures and without physician supervision. The more NPs that complete this application, the more that institutions and insurance companies will see that their NPs are qualified to work independently and then they will begin to make changes to their requirements for practice etc.

- Once you complete and are granted the 103 designation, be sure to present this to your institution. As mentioned, it may not impact your day-to-day yet but it's good for them to be aware.
- We encourage everyone to review this information about AB890, the NP 103 and 104 designations, and these processes. CANP has great information on this:
- <https://canpweb.org/advocacy/ab-890-implementation/ab-890-background-history/#:~:text=AB%20890%20allows%20NP%20to%20care%20more%20directly%20for%20patients.>
- [https://canpweb.org/canp/assets/File/AB%20890/AB890%20Information%20Sheet%20\(General\).pdf](https://canpweb.org/canp/assets/File/AB%20890/AB890%20Information%20Sheet%20(General).pdf)

5. Community report (Rumi/Mia):

- a. 10 members attended NAPNAP National SF Bay HH
- b. Winners of the 2 free NAPNAP membership: **student to be picked from virtual event** (Claudine update flyer) & Lisa Lestishock?
- c. Spring Social/Fundraiser: Drake's (\$651 cost for event) was a great success! We had a lot of non board members attend. Food & auction items were great! Thank you Paige!!
 - i. Raised: \$360 (Meaghan)
 - ii. We will match & donate \$1200 to Bay Area Women and Children's Center (Paige contact)

6. CE report (Summer):

Fall CE recap: 37 attendees (previous fall 2021 78; fall 2020 122; spring 115)
- \$2,590.00 total profit from Eventbrite minus their fees

- \$700 honorarium needs to be subtracted
- **\$1,890 total to be shared across 4 chapters**, or \$472.50/chapter
- SD, SF, SJ, Sac (Summer to get address for checks to send to chapters)

Spring CE:

Save the date: Thursday May 11, 2023 from 6-8pm

Wine, beverages and food will be served!

Join veteran NPs, Naomi Schapiro and Lisa Mihaly for an engaging discussion on hot topics!
"Nursing ethics and advocating for change in challenging times"

Location: Hotel Emblem, Obscenity Lounge (\$5382)

<https://www.viceroyhotelsandresorts.com/emblem/dining-nightlife/obscurity-bar-lounge>

This exclusive event is limited to 30 people- registration will be available Friday April 14!

Member: \$20

Student: \$10

7. Website report (Allison): nothing

- Claudine: we are supposed to share minutes with membership. Best way may be to make section on website.

8. Newsletter report (Jaclyn): send her updates!

- Consider adding some short, direct info about AB890 application to membership. Esp about how easy it is!

9. Student report (Paige/Elena): Welcome Elena!!

Next meeting: 8 June 2023 @ 6:30pm

Start recruiting for new board members as Nationals needs updated roster by end of May.

- By April meeting, we should have marketing email ready to send to membership and schools to recruit for new board members, so we can have candidates ready and have membership VOTE by early June (after spring CE in May so we can recruit there), and do handoff by July.
- Have ballot ready by end of May to send out.

Example: I am excited to share with you our Board Election Form for 2021-2022. At your convenience, **please take the time to complete [this form](#)** (should take about 5 minutes) to select next years boardmembers. The form is due by **June 6, 2021 9pm (PCT)**.

Here is the board for 2023-2024 thus far:

https://docs.google.com/document/d/18n8RRpbOT_0S-6-2vcO5VHsoGECx6gCpH3Mj5hBAQIA/edit